



New Century International Middle School

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CANVAS Parent Observers

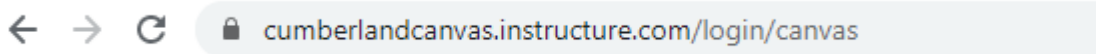
Parent accounts are now ready to access. Please follow the instructions below to be added as an Observer to your students' Canvas accounts. **Parents:** <https://www.youtube.com/watch?v=t-5sWZODhY8>

Parents can create an account and sign up as an observer in Canvas. Observers can link their Canvas account to their student's account so they can see assignment due dates, announcements, and other course content. Observers can view the course content but cannot participate in the course. Parents will have the ability to use the Inbox to message teachers. This guide is for parents who would like access to Canvas to observe their students' progress in their courses.

****Please note: parents will need to create an account on a computer or laptop. They will not be able to create an account on a mobile device or through the app.****

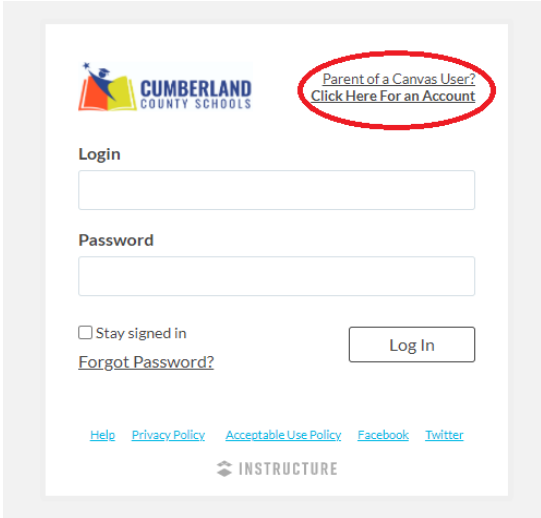
1. OPEN CANVAS URL

In a browser window, enter: <https://cumberlandcanvas.instructure.com/login/canvas>



2. CLICK ON PARENT OF A CANVAS USER

Click the account link at the top of the page.



3. ENTER SIGNUP DETAILS

Enter the required information.

Note: **Child's Student Pairing Code** is case sensitive.

See Step 4 below for directions to obtain a student generated pairing code.

4. STUDENT PAIRING CODE DIRECTIONS

- Have your student go to his or her **Canvas Dashboard**.
- Then click on the **Account** icon.
- Then go to **Settings**.
- Over to the right in Settings, select **Pair With Observer**. It will generate a case-sensitive pairing code
- Parents should enter the pairing code in the Account field for **Student Pairing Code**- each parent must receive a separate pairing code when setting up accounts.

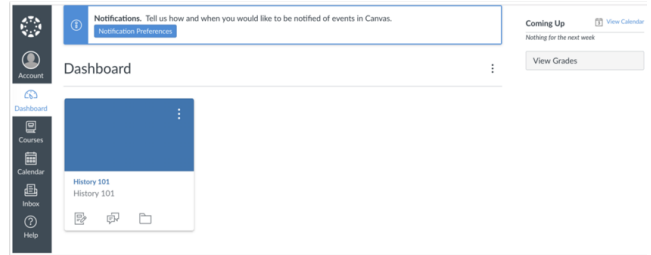
5. FINISH SETTING UP ACCOUNT

Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.

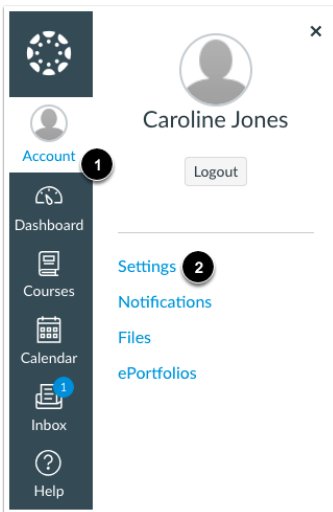
- Click the **Start Participating** button.

6. BEGIN OBSERVING

You can begin observing your student in Canvas immediately.



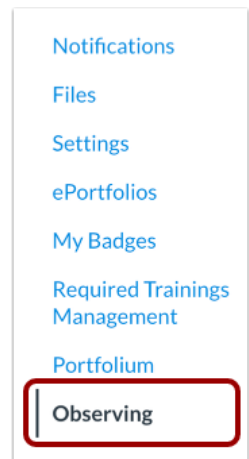
HAVE MORE THAN ONE STUDENT TO OBSERVE?



If you signed up for a Canvas account as a parent, you can add more than one child to observe. To add additional children to observe, open user settings. In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

OPEN OBSERVING

In User Navigation, click the **Observing** link.



ADD STUDENT

Using the same steps from Step 4, generate a pairing code from your other student's account. Type the pairing code in the **Student Pairing Code** field [1] and click the **Add Student** button [2]. Remember, a different code will be needed for each observer.

VIEW STUDENT(S)

Your dashboard will show course tiles of courses for all of your paired students.



USING THE CANVAS APP ON YOUR ANDROID/IOS DEVICE:

You may also view and adjust your notifications on the Parent Canvas App (available for Android and iOS devices).

Android Device: <http://bit.ly/CCSCANVASPARENTANDROID>

IOS Device: <http://bit.ly/CCSCANVASPARENTIOS>